



**Australian
Small Business
Advisory Services**
DIGITAL SOLUTIONS
AN AUSTRALIAN GOVERNMENT INITIATIVE

Proudly delivered in Queensland
(Southern, Central & Whitsunday) by:



**Your
Marketing Machines**
CONNECT TO YOUR COMMUNITY

5 Essential Elements to Building a Successful Website

WHAT YOU NEED TO KNOW BEFORE YOU WASTE THOUSANDS OF DOLLARS!

Welcome to Country

We would like to acknowledge the traditional custodians of this land and pay our respects to the elders, past, present and future for they hold the memories, traditions, culture and hope of Indigenous Australians

Why ARE YOU Here?



Are you planning a redesign of your website because it doesn't work?



Are you about to build your first website and not sure what to do?



Are you shifting your website to give you better functionality in your business?



Are you completely renovating your website because your business has changed direction?

01

Where does my
Website fit in My
Marketing
Blueprint?

02

What components
are necessary for
a website to be
successful?

03

What is the
Purpose of My
Website?

04

What Do I Want
My Website
Achieve?

05

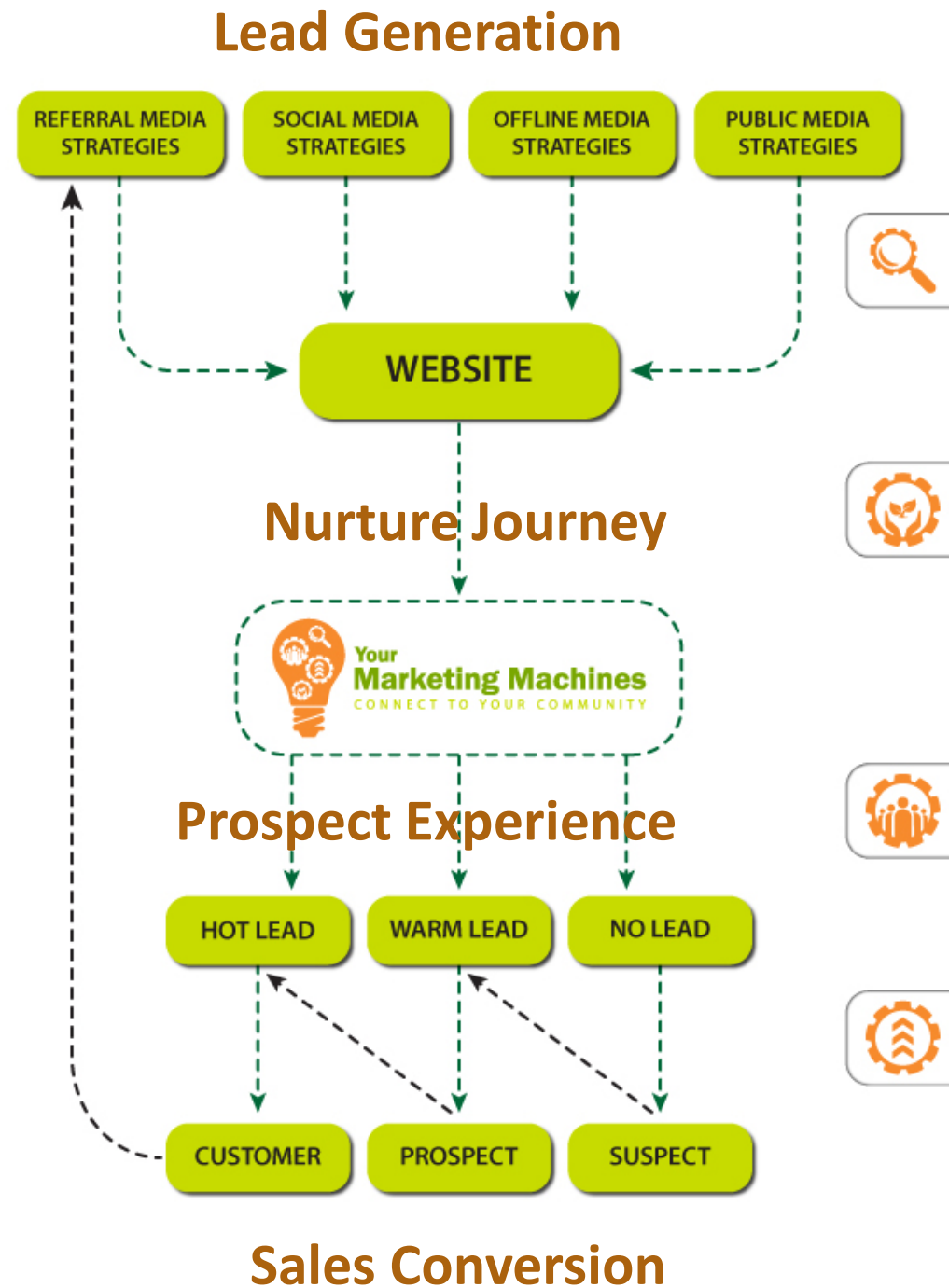
What Do I Need In
My Website?

5 Essential Elements...

The background features a stylized illustration of a human head in profile, facing right. Inside the head, there is a complex flowchart. The flowchart starts with a central node that branches into three paths. The top path leads to a circle containing a red icon of a pair of glasses. The middle path leads to a circle containing a red icon of a smiling face. The bottom path leads to a circle containing a red icon of a line graph with an upward-pointing arrow. The entire illustration is rendered in a dark gray color on a lighter gray background.

Element 1 – Where Does My Website fit in my Marketing?

Your Marketing Blueprint



Your Marketing Blueprint

This is what we are talking about today



Your Website...



Online retail store/profile - 62% of customers will stop considering a business if they can't find information about you online

It gathers leads

It provides information

Sales your product/service

Tool for self-promotion - 48% of customers will stop considering a business if it doesn't have a website

A very simple business website will give your one-person business credibility, while offering customers an easy way to contact you

71 per cent of customers say it is important when looking for a product or service.

Discussion Time

On a scale of 1 – 10, 1 being NOT and 10 being URGENT, where does your website currently sit in your overall marketing strategy?

Take 2 minutes to discuss?

The background features a stylized brain with a maze-like pattern inside. To the right of the brain, there is a vertical line with three circular icons: a pair of red glasses at the top, a red smiley face in the middle, and a red upward-pointing arrow at the bottom. The text is centered over the brain.

Element 2 – What components are necessary for a website to be successful?

A website...



Victory - Controlled Chaos



- Blueprint for everyone to follow
- Clarity on what needs to be achieved
- Defined pathway

Strategy without tactics is the slowest route to victory; tactics without strategy is the noise before defeat – Sun Tzu

Budget: \$2500 - \$10000

Find Your Voice – Evoking Emotion

- This is your message – what you want to say about you
- How you explain and express yourself
- Informative and emotional
- Prospects are experiencing pain in their life
- Products & services vs solution



DO YOU WANT THEM TO BUY FROM YOU OR YOUR COMPETITOR???

Budget: Range from \$1700 for standard 6 page copy to \$5000 for E-Commerce

Source Your Visual - Powerful Position

- Is more than your logo or pretty colours
- Perception of your business – how do you want to be perceived in the marketplace
- Underpins your vision, mission, value
- Brand should also evoke emotion
- Aligns with your Voice
- Be memorable

Budget: \$2000 - \$10000

Drive Your Vehicle – Smooth Sailing

Ease of use

Simple to navigate

Collect contact data

Leads prospect to make a positive decision

No dead-ends



NOBODY LIKES TO GET STUCK IN A MAZE... IT ONLY LEADS TO FRUSTRATION AND HEARTACHE!

Budget: \$0 - \$1000 Free build; \$1000 - \$3000 Company Profile; \$5000 - \$100000 E Commerce

Discussion Time

What is your intention with your website?

Take 2 minutes to discuss?

The background features a stylized illustration of a human brain in profile, facing right. Inside the brain's outline, there is a flowchart structure. At the top of the flowchart is a circle containing a red icon of a pair of glasses. A line descends from this circle and branches into two horizontal lines. The left horizontal line leads to a circle containing a red smiley face. The right horizontal line leads to a circle containing a red icon of a lightning bolt. The entire graphic is rendered in a dark grey color against a lighter grey background.

Element 3 – What is the purpose of my website?



Company Profile – Building Trust

Most common form of website

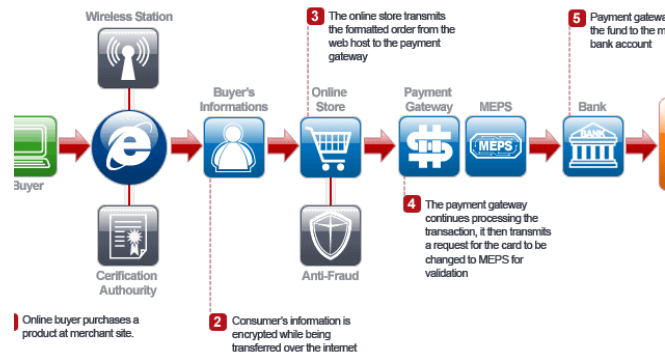
Positioned as dependable, trust worthy and experienced

Their question...Can YOU fix my issue???

Must have:

- ❖ Credible testimonials and reviews
- ❖ Information to demonstrate knowledge and expertise
- ❖ Visual portfolio of work
- ❖ Videos

E-Commerce – Sales Driven



- Sell direct to the consumer
- Carefully optimised for high percentages of purchases
- Integrate all Online Closing and Upsell Techniques
- Ordering, payments and shipping transaction capabilities
- Requires clear Lead Generation to Sales Conversion strategies
- Must include – non purchase hooks, buyer incentives, repeat purchases, product loyalty, remarketing, referral marketing

Customer Support – Trouble Shooter

Customer support is the main goal

In-depth product information

Trouble-shooting

Technical issues

Great if you have huge volumes of information such as spec sheets and repair manuals for your products AT at low cost

Also if you were looking to generate repeat purchases



Education – Practical Advice

These websites are geared towards more actionable information leading to sales

How to's

Tips and Tricks

Fix and Repair

Guidance

Support Information

Video, blog style-informational content

You provide instruction and entice to buy - you give they give



Entertainment – Showcase Talent



Showcase entertaining information for visitors

Designed to easily navigate, updated frequently

Uses dynamic content such as videos, podcasts and slideshows

Perfect for online magazines, gossip mags, celebrity news, sports coverage

Income generated through advertisers

Discussion Time

What type of website are you planning to have?

Take 2 minutes to discuss?



Element 4 – What do I want my website to achieve?

Business Objective



Marketing - drive traffic, engage prospects, generate leads and re-engage existing customers



Sales – help close sales by validating and supporting sales team communications



Customer Support – improve customer satisfaction through better service

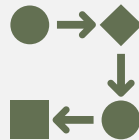


Human Resources – online portal for processes and systems

Business Objective



IT - integrate with other systems;
meet security, performance and
scalability requirements



Operations – reduce costs by
streamlining and automating
workflows and tasks



C-Suite – grow the organisation's
bottom line and increase
profitability

S.M.A.R.T Goal 1 – Increase Number of Leads (Marketing)

	Criteria	Objective	Test
S	Specific	Increase mthly qualified leads by 20% (Decision maker; small businesses in Paddington area with \$1M T/o)	
	What do I want to achieve?		
M	Measurable	Measured mthly via CRM and compared to historical data	
	How will I know when I have achieved it?		
A	Attainable	Yes. Targeting which drive leads to the new site and employ customer-centric communication, MOU, effective CTA and proper conversion mechanisms	
	Is the goal realistic?		
R	Relevant	Yes. Increasing qualified leads will achieve forecasted T/O	
	Does it match my business needs		
T	Timely	Within 3 months of new site launch	
	When will this goal be accomplished?		

S.M.A.R.T Goal 2 – Increase Sales through the Website (Sales)

	Criteria	Objective	Test
S	Specific	Increase monthly sales by 20%	
	What do I want to achieve?		
M	Measurable	Sales volume will be measured on a monthly basis through the CRM and compared to historical data	
	How will I know when I have achieved it?		
A	Attainable	Yes. Targeting high-value customers and convert through optimizing and more customer-centric shopping experience, cross/up selling, positioned CTAs and simplifying the checkout process	
	Is the goal realistic?		
R	Relevant	Yes. This will directly contribute to the sales targets for this year	
	Does it match my business needs		
T	Timely	Within 3 months of new site launch	
	When will this goal be accomplished?		

S.M.A.R.T Goal 3 – Reduce Operating Costs (Time)

	Criteria	Objective	Test
S	Specific	Reduce Operating Costs (time) by 50% (\$10,000 per month)	
	What do I want to achieve?		
M	Measurable	Operating costs will be compared before and after the website launch	
	How will I know when I have achieved it?		
A	Attainable	Yes. By accurately calculating (transactional, shipping and processing) costs, facilitating communications (problem resolution), automating inventory counts, etc	
	Is the goal realistic?		
R	Relevant	Yes. This objective is in line with the annual plan to increase profit (reduce costs) by approximately \$100,000 in the next financial year	
	Does it match my business needs		
T	Timely	Within three months of the launch	
	When will this goal be accomplished?		

Discussion Time

What do you want your website to achieve?

Consider business objective and SMART Goal to match

Take 2 minutes to discuss?

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Element 5 – What do I need in my website?

Feature 1 – A logical Roadmap

Map out how you would like your website to work –
your copywriter can assist you

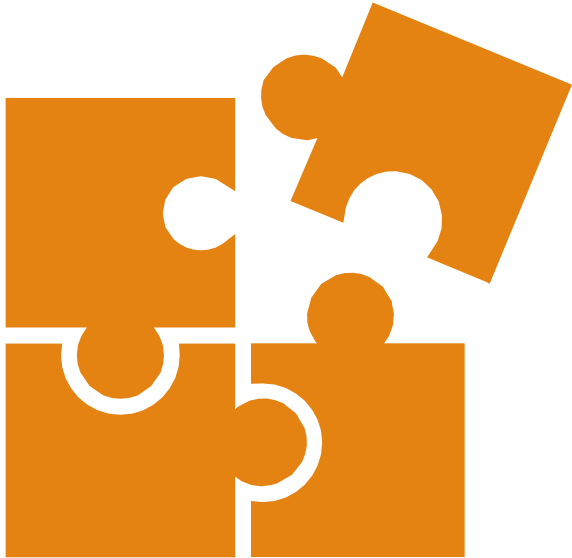
Consider user experience AND SEO/keywords

Do a mock up – known as wireframing

Aligns with your Voice and your Victory!



Feature 2 – Crucial Business Information



KISS – Keep It Simple Silly

Write to be relevant – we all have short attention spans

Provide ‘information’ that guides to a decision

Use appropriate and easy-to-relate images

Aligns with your Voice and Visuals

Feature 3 – Contact Information

The most crucial information on a website

Have a number, email, address and a contact form easily accessible and visible

Have your telephone number and email linked to access immediately

Get an email address for your domain – DO NOT USE gmail, Hotmail or worse, AOL isn't professional

If you like Gmail's interface, you can use Google Apps to set up customer email addresses through Gmail

MAKE IT EASY FOR PEOPLE TO CONTACT YOU



Feature 4 - FAQ



Answer questions before they are asked



Clear and concise answers



Questions often revolve around materials, ingredients, shipping information, company history, cancellations or return policies

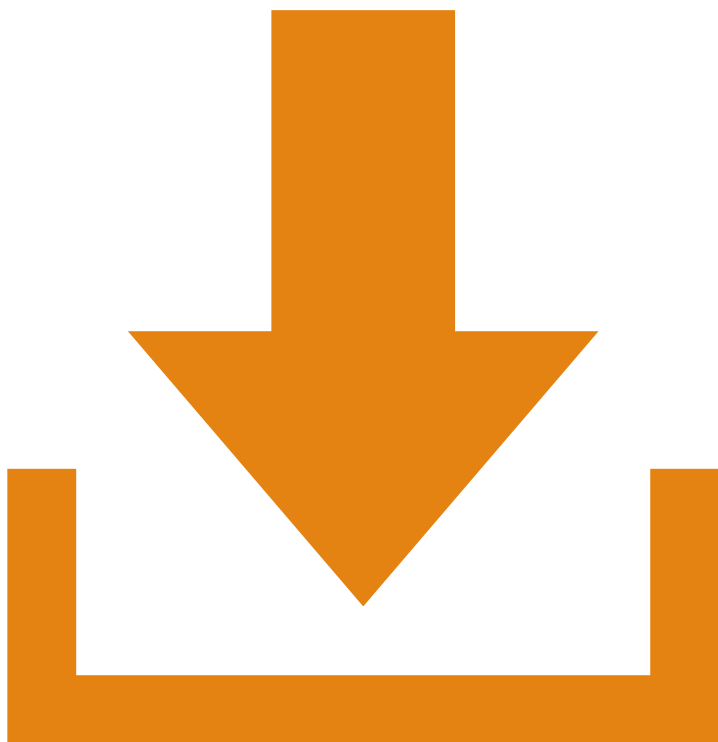


Can be written or video

F

A

Q



Feature 5 – Lead Capturing

Contact US! Form

Lets Connect! – Newsletter format

Lets Chat! – Straight to
appointment booking link

All Data is gathered in CRM system
for future communication

Feature 6 – Social Media Integration



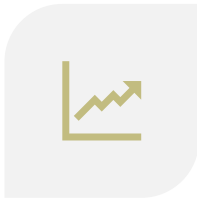
THERE ARE A LOT OF
PLATFORMS TO
CONSIDER



THESE SHOULD BE
PRESENT ON YOUR
WEBSITE



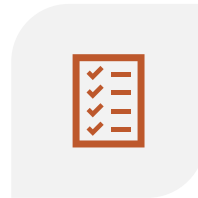
BOOST SEO



IMPROVE YOUR
BUSINESS' DIGITAL
FOOTPRINT



BUILD FOLLOWING
ACROSS NUMEROUS
PLATFORMS



MUST MAINTAIN
WHAT YOU START!!!



Feature 7 – Clear Navigation



A map is useless without clear navigation



Use easy-to-understand and logical names for the various pages of your site



Being clever or cryptic will just be a turnoff for users



Use Call To Action – what action do you want the user to take

Feature 8 – Mobile-Ready Version

Smartphones and tablets drive web traffic

70% of task completion happens within 1 hour on mobile sites

People are browsing with intent – looking to do something

Use fluid widths – your website layout will adapt to screen size

80% of small businesses with an e-commerce website say being mobile-friendly is important



Feature 9 - Security



If selling online you will need to secure your site with an SSL certificate



SSL will encrypt communications between you and your clients (i.e. credit card number)



VeriSign, TrustE, Entrust and Geo Trust are good options to consider

Feature 10 – Good Hosting

**DON'T MESS AROUND
WITH HOSTING –
MAINSTREAM
PROVIDER WITH 24/7
TECHNICAL ASSISTANCE**

**If your business relies on
your website to function
do what needs to be
done to make it work**

Feature 11 – Some Features You Don't Need

Music

Flash

Anything that autoplays

Extraneous information
and media – it will slow
down the page's
loading time



Discussion Time

What do I need in my website for now?

Take 2 minutes to discuss?

WRAPPING UP! 5 Essential Elements...

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Where does my Website fit in My Marketing Blueprint?

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What components are necessary for a website to be successful?

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What is the Purpose of My Website?

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What Do I Need In My Website?



Choose the right software to increase efficiency & profits – 17 April, Shailer Park



Down the rabbit hole: How sales funnels work – 15 April, Greenslopes



Manager your brand & increase profits by combining IT & marketing – 22 May, Yarrabilba

Next ASBAS
Workshops...

Advancing Women in Business

1 day business event for Women to connect AS Women

8 local business women sharing their diamonds with the audience – experiences worth celebrating

Tea, coffee, Water, Lunch and networking

Photo ops

Professional head shots for business

A fantastic day to embrace, engage and celebrate being a women in business!

THURSDAY 30 MAY 2019 – South Bank TAFE Auditorium

<https://www.eventbrite.com/e/advancing-women-in-business-event-experiences-worth-celebrating-tickets-59313513315?aff=LikeMindedLocalLadies>



Your Next Steps

Complete Digital Scorecard -

<https://www.business.qld.gov.au/running-business/it/digital-scorecard>

Send your report to me –

andrea@yourmarketingmachines.com.au

Book for the next workshop – www.asbas.rdadbrisbane.org.au

Book for your 1 to 1 - <https://adams.bookafy.com/andrea-anderson>

